

## INTERN APPLICATION

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Date \_\_\_\_\_

Name \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

School Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Telephone number Home (\_\_\_\_) \_\_\_\_\_ School (\_\_\_\_) \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

### Internship Information

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Why are you interested in an internship with the McLean County Museum of History?

When do you wish to do an internship? Semester dates \_\_\_\_\_

How many hours of academic credit are you applying for? \_\_\_\_\_

Rank one through six the museum internships that interest you with *one* being your first choice:

\_\_\_\_ Curatorial \_\_\_\_ Collections Management \_\_\_\_ Collections exhibits

\_\_\_\_ Education programming \_\_\_\_ Historical Research

\_\_\_\_ Library \_\_\_\_ Archives \_\_\_\_ Conservation and restoration

\_\_\_\_ Development \_\_\_\_ Not for profit business \_\_\_\_ Marketing \_\_\_\_ Communication

\_\_\_\_ Human Resources \_\_\_\_ Public Relations

Mark those items that are your special skills with a ( S ) and your interests with an ( I ):

\_\_\_\_ public speaking      \_\_\_\_ detail work      \_\_\_\_ writing      \_\_\_\_ graphic design  
\_\_\_\_ creativity      \_\_\_\_ historical research      \_\_\_\_ sewing      \_\_\_\_ power tools  
\_\_\_\_ teaching      \_\_\_\_ genealogical research      \_\_\_\_ arts/crafts      \_\_\_\_ work with children  
\_\_\_\_ independent worker      \_\_\_\_ photography      \_\_\_\_ hammer, saw, etc.  
\_\_\_\_ language ( list language and years)  
\_\_\_\_ computer skills (list programs) \_\_\_\_\_

\_\_\_\_ others \_\_\_\_\_

**Academic Information:** \_\_\_\_\_

Name of University \_\_\_\_\_ Year in school \_\_\_\_\_

Major(s) \_\_\_\_\_ Previous Education \_\_\_\_\_

Academic Advisor or Internship Coordinator \_\_\_\_\_

Phone \_\_\_\_\_ Department \_\_\_\_\_

Current Course work or Classes supporting internship:

List past volunteer, intern, school, and work experience . Please list names of organization, assignments and dates of service:

Current employment and telephone # \_\_\_\_\_

**Please send your application plus a copy of your current resume and two references from faculty members or employers to: Director of Volunteers and Interns, McLean County Museum of History, 200 North Main Street, Bloomington, Illinois 61701**

Office use:

Interview by \_\_\_\_\_ Date \_\_\_\_\_

Placement:

Department: \_\_\_\_\_

Book # \_\_\_\_\_

Position: \_\_\_\_\_

Badge \_\_\_\_\_

Beginning date \_\_\_\_\_ Ending dates: \_\_\_\_\_